

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary's Catholic School

Date of Drill: 3/21/18 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:38

Total Participants: 147

Remarks: _____

This report is for emergency drill # 4 for school year 2017-2018

Name of person conducting drill: Hedy A yanni

Title of person conducting drill: Principal

Signature of person conducting drill: Hedy A yanni

Lock Down/Shelter in Place Drill was COORDINATED with:

Emergency Management Coordinator
Name and Title _____

AND

Law Enforcement (county sheriff or chief of police or designee of MSP)
Name and Title _____
OR

Fire (fire chief or designee)
Name and Title _____