

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St Marys School

Date of Drill: 10-9-18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 19 sec.

Total Participants: 150

Remarks: _____

This report is for emergency drill # 2 for school year 18-19.

Name of person conducting drill: Hedy Yanni

Title of person conducting drill: Principal

Signature of person conducting drill: *Hedy Yanni*

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Missy Robbins - Director CCCD - Emerg. Management

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____